

2007/08 Quarter 4 PERFORMANCE REVIEW TEAM MEETING

SERVICE AREA: CORPORATE ACTION

DATE: 21 MAY 2008

PRESENT: COUNCILLOR R MACE, NADINE MUSCHAMP, RICHARD TULEJ

Updated for 2008/09 Q1 Corporate PRT

NO	AGREED ACTION	RESPONSIBILITY	PROGRESS
1	Needs to monitor levels of Planning Appeals allowed / supported.	CD(R) and HOP.	Continue to be monitored and will be reported through PRTs. (R Tulej)
2	BV.84 Household Waste Mark Davies – What Indicators are now being used to monitor issues in relation to waste.	CD(CS) and HCC(D)S	All the information we have always reported to DEFRA on waste will continue to be reported via waste data flow and will continue to be fed into escendency / local PIs etc where appropriate. Eg it is envisioned that the corporate plan will still contain targets for % household waste reused/recycled/ composted, amount of waste collected etc From wastedataflow some of this information is then used in the national indicators (eg NI192). (M Davies)
3	Carnforth Market Towns Initiative – an evaluation of the Initiative in terms of outcomes achieved will be required upon completion.	CD(R) and HED &T	Initiative complete March 2008. Evaluation report has been prepared by North West Development Agency, copy will be circulated. (R Tulej)

4	Review of PM Framework to ensure that effective challenge is built into the process and Members receive appropriate training.	CD(F&P) HFS and HCS	Report going to Cabinet 2 September. (R Muckle)
5	Briefing Note required on Tendering procedure for disposal of land and assets and the Corporate Property Strategy to form the basis of a meeting with the Leader and relevant Portfolio holder to determine whether a review is required.	CD(R) CD(F&P) HPS and HFS	Briefing note can be prepared. Further clarification required as to purpose of the note. HCS to liaise with Leader. (G Cox/R Tulej)
6	Determine whether the failure to reach target re: property transactions completed is down to a lack of resources within legal services or a lack of instruction from Property Services.	CEx. CD(R) HPS HLS	Property transactions inevitably involve another party, who, for whatever reason, may not wish to proceed as quickly as the Council, or there may be some delay by that party's solicitors. We therefore realised that this target was not properly measuring the performance of Legal Services, in that meeting the target was not within the control of the Service. For this reason, the target is no longer used in 2008/09, and we have a new target based on the time taken by the Service to issue documentation following the receipt of full instructions. (S Taylor)
7	Consider reporting success of removing offensive graffiti within 24 hours.	CD(CS), HCC(D)S	When reported the removal of offensive graffiti is treated as a priority and removed within 24hrs. There are actually very few cases of offensive graffiti and graffiti in the District generally is at a low level. Head of Service does not consider this to be a particularly relevant indicator for the District. (M Davies)